

SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL PROCEEDINGS

December 16, 2014

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Stephen Swain, at 5:00 p.m. in the Board of Education Conference Room.

Members Present: Stephen Swain, Angela Green, Dale Phillips, Christine Allen

Members Absent: Gregg Townsend

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Dan Aubin

The Pledge of Allegiance was recited.

Mr. Hall requested that an Executive Session be considered to be added to the agenda after Old Business. The purpose of the Executive Session is to discuss employment history of a particular person.

**Courtesy of the Floor**

Mr. Hall took the opportunity to introduce Dan Aubin, Micro Computer Tech, to the Board of Education.

Mr. Chris Dimmick arrived at 5:02 p.m.

14-15 161            Moved by Phillips, seconded by Allen, to approve the November 24, 2014 minutes.  
Approval of            Yes: Swain, Allen, Phillips, Green  
November              Absent: Townsend  
24, 2014                No: None  
Minutes                The motion carried.

14-15 162            Moved by Allen, seconded by Green, to approve Treasurer's Report, Extracurricular Report, Budget Transfers, and Internal Claims Auditor Report.  
Approve                Yes: Swain, Allen, Phillips, Green  
Treasurer's            Absent: Townsend  
Report,                 No: None  
Extracurricular        The motion carried.  
Report, Budget  
Transfers and  
Internal Claims  
Auditor Report

Mr. Hall indicated the Class of 2014 has bought a bench for the playground and will purchase materials to install the bench with the remaining money going to the Backpack Club.

14-15 163            Moved by Green, seconded by Allen, to approve CPSE & CSE Recommendation numbers 1987, 1125, 2022, 1275.  
Approve                Yes: Swain, Allen, Phillips, Green  
CPSE & CSE            Absent: Townsend  
Recommendations    No: None  
The motion carried.

14-15 164            Moved by Green, seconded by Allen, to accept retirement resignation letter from Kathryn Reichhart, Elementary Teacher, effective June 30, 2015 with regrets.  
Accept                 Yes: Swain, Allen, Phillips, Green  
Retirement           Absent: Townsend  
Resignation            No: None  
Letter from             The motion carried.  
Kathryn  
Reichhart,  
Elementary  
Teacher,  
Effective  
June 30, 2015  
with Regrets

14-15 165            Moved by Allen, seconded by Phillips, to accept a \$500.00 donation from the Carpenter Family for the Back Pack Program.  
Accept a                Yes: Swain, Allen, Phillips, Green  
\$500.00                Absent: Townsend  
Donation                No: None  
from the                The motion carried.  
Carpenter  
Family for  
the Back  
Pack Program

14-15 166            Moved by Allen, seconded by Green, to approve Danielle O'Dell as an uncertified substitute teacher and teacher aide pending fingerprint clearance.  
Approve                Yes: Swain, Allen, Phillips, Green  
Danielle                Absent: Townsend  
O'Dell as an            No: None  
Uncertified            The motion carried.  
Substitute  
Teacher and  
Teacher Aide  
Pending  
Fingerprint  
Clearance

14-15 167 Approve Olivia Roggie as an Uncertified Teacher Pending Fingerprint Clearance	Moved by Allen, seconded by Phillips, to approve Olivia Roggie as an uncertified substitute teacher pending fingerprint clearance.  Yes: Swain, Allen, Phillips, Green Absent: Townsend No: None The motion carried.
14-15 168 Approve a Four-Year MORIC Multi-Year Digital Agreement with Usherwood Office Technology not to exceed \$42,036.00 Plus Related Borrowing Fees and Yearly Regional Informational Center Support	Moved by Green, seconded by Allen, to approve a Four-Year MORIC Multi-Year Digital Printer Agreement with Usherwood Office Technology not to exceed \$42,036.00 plus related borrowing fees and yearly Regional Informational Center Support.  Yes: Swain, Allen, Phillips, Green Absent: Townsend No: None The motion carried.
14-15 169 Approve Northern New York Community Foundation Education Foundation Agreement	Moved by Green, seconded by Allen, to approve Northern New York Community Foundation Education Foundation Agreement.  Yes: Swain, Allen, Phillips, Green Absent: Townsend No: None The motion carried.
14-15 170 Accept Donation of a Gymnastic Mat from Christine Sullivan with an Estimated Value of \$200.00	Moved by Allen, seconded by Phillips, to accept a donation of a gymnastic mat from Christine Sullivan with an estimated value of \$200.00.  Yes: Swain, Allen, Phillips, Green Absent: Townsend No: None The motion carried.
14-15 171 Accept a Donation of an Orion Deep Space 6” Diameter Dobsonian Reflector Telescope with Reference Materials from Jim & Carol Murray with an Estimated Value of \$250.00	Moved by Allen, seconded by Phillips, to accept a donation of an Orion Deep Space 6” Diameter Dobsonian Reflector Telescope with reference materials from Jim & Carol Murray with an estimated value of \$250.00.  Yes: Swain, Allen, Phillips, Green Absent: Townsend No: None The motion carried.

**Superintendent’s Report**

Mr. Hall reported the District has received the FAA lease agreement for airport markers. Included in the lease agreement was a TP584 Form which Mr. Hall will research to see if the District needs to complete.

Mr. Hall reported Jefferson-Lewis BOCES has been awarded \$150,000 in grant money for a study on solar power. The District will pursue this opportunity with BOCES. Mr. Hall has been in contact with Mike Harris for the District to pursue after the Building Condition Survey is complete if the District is not part of the grant money awarded to the Jefferson-Lewis BOCES.

Mr. Hall reported the U.S. Department of Education Survey on teachers and administrators has been completed and submitted.

Mr. Hall reported on the Powder Monkey, National Screen Play, that will be held in March. Auditions were held and there was an exceptional turnout. Craig Thornton was impressed with the caliber of our students who auditioned. There are ten students being called back for roles.

Mr. Hall reported that he and Ms. Gaffney had a World Travelers Meeting. The faculty trip organizers are looking to go to LaBelle, France in two years with a trip rotation between the English and Spanish Departments. A presentation on the proposed trip will be at the January Board Meeting.

Mr. Hall reported he has met with the Secondary Curriculum Council Committee. Through the STL3 Grant, there are professional development opportunities for staff members on going. They also discussed Next Generation Science Standards.

Mr. Hall reported he would be attending an Internal Audit on Thursday for the Fort Drum RISE Grant. The grant covers AP Biology, Project Lead the Way, Robotics. Mr. Hall indicated he felt everything was going well.

Mr. Hall reported on his attendance at a Youth Court meeting.

Mr. Hall reported on the Madison-Oneida BOCES budget meeting. The meeting went well and need for fiscal conservancy was discussed.

Mr. Hall took the opportunity to remind the Board of Education of the Legislative Breakfast on December 5, 2014.

Mr. Hall reported he would be meeting with Mr. Stephen Todd regarding Charter Schools vs. Public Schools.

Mr. Hall reported the January – March newsletter would be going out at the end of the week.

Mr. Hall reported Sarah Pacilio has been accepted at Princeton.

Mr. Hall reported there are funding grants available for the School Lunch Department. The District did submit for a \$12,000 grant to upgrade the NutriKid System. Mr. Hall also indicated there is new language on sodium and whole grains that is an attempt to soften some of the regulations.

Mr. Hall reported the District has an unbudgeted need for a special education aide. There has been a late addition to the District that requires a part-time aide for the remainder of the school year to meet the student's IEP requirements/

Mr. Hall asked the Board of Education for a motion to approve a part-time special education aide for five hours daily.

14-15 172 Approve Hiring a Part-Time Aide for Five-Hours for the Remainder of the 2014-15 School Year	Moved by Green, seconded by Allen, to approve hiring a part-time aide for five-hours for the remainder of the 2014-15 school year.  Yes: Swain, Allen, Phillips, Green Absent: Townsend No: None The motion carried.
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### **Principal's Report**

Ms. Gaffney reported on the Sackets Support & Sources of Strength for Grades 6-12. There will be a school-wide initiative called "Mix It Up". This initiative encourages students to eat lunch with other students they normally would not sit with. Ms. Gaffney indicated the Ambassadors for the Sackets Support & Sources of Strength would like to meet with the Board to share their initiatives.

Mrs. Green indicated she would like to see one Ambassador from each grade level to present to the Board.

Ms. Gaffney requested the Board of Education be considering the Parks & Recreation collaboration requests.

Ms. Gaffney took the time to review the requests: outdoor portable bathroom in exchange for the District taking care of garbage cans, possible tennis court initiative, use of the upper baseball/softball fields in exchange for the upkeep of fields.

Ms. Gaffney reported that Mr. Green and Miss Kleiboer have posted sign-up sheets for the JV & Varsity Softball Teams. Current projections are Modified 11-12, JV 10-11, Varsity 9-10. It appears at this time the District will be able to maintain the softball program.

Mr. Swain questioned what the cut-off would be not to offer this program. Ms. Gaffney indicated if the District has enough numbers then the sports program will be offered for that season.

Ms. Gaffney reported the District has received Combining Sports request from IHC for Football at the Modified and Varsity level. Ms. Gaffney indicated that she and Mr. Delaney would like to move forward with this request. At the present time, Ms. Gaffney indicated she is not concerned with JV & Varsity Soccer numbers having a negative impact on the JV & Varsity Boys' Soccer Program. Currently, the class size for a Modified Boys' team is small. The District will need solid projection numbers before making a decision.

Mr. Swain inquired if there was any overlap? Ms. Gaffney indicated she did not believe so at this time.

Ms. Gaffney indicated that if combining a sport is not a mutual benefit for both schools, then she would not recommend jeopardizing our District's program.

Mr. Swain inquired what is the latest date for a decision? Mr. Swain indicated he wanted to make sure everyone was in agreement on the date.

Ms. Gaffney indicated the District would need to make a decision by this Spring for a Fall sport and that football does not need to go through Frontier League to be approved.

Mr. Hall indicated that varsity football would need to know as soon as possible for this Fall and the modified football levels would be a new group of students.

Ms. Gaffney indicated there could be a concern at the varsity level that IHC students may have an issue with out of district students playing over their students.

Mrs. Allen indicated these requests can place the Board of Education in a very uncomfortable situation. Mrs. Allen also indicated that once the District loses a program it is difficult to get it back and the District has worked hard to keep programs in place and if our numbers are impacted the District needs to protect our programs.

Ms. Gaffney indicated she would review the Eastern Shore list and speak with students to see if there is any interest. Current fifth and sixth grade classes are very small.

Mr. Phillips indicated this is an issue the Board of Education will need to review every time the issue comes up and questioned if we have enough numbers to have a team with the low class numbers coming up.

Mr. Swain indicated that the timing does not always work and does not want our students to miss out.

### **New Business**

Mr. Hall reported there have been undocumented students arriving at area districts. Sackets Harbor Central School has not been impacted with these students. The Attorney General has been looking at enrollment procedures in various districts.

### **Board Issues**

There were no Board Issues.

### **Old Business**

Mr. Hall reported the 2014-15 budget continues to be monitored.

Julie Gayne reported the first glimpse of the Governor's proposed 2015-16 budget will be in January. Julie Gayne indicated Foundation Aid could be problematic if enrollment continues to drop. If the new initiative is to let foundation aid run as is, the changes in enrollment will negatively impact Sackets Harbor. Julie Gayne indicated she is in favor of getting rid of GEA and there would need to be a plan to fund schools accordingly. Our District is penalized over \$300,000 with GEA and believes there is an obligation to fund education. Julie Gayne indicated she will do everything she can to keep the District in line with the Tax Cap Levy.

Julie Gayne also reported good news that districts as a consortium anticipate being able to meet the Tax Cap Freeze through the health care fund. The health care fund will have savings up to \$3 million dollars through the 2017-18 school year with its recent changes.

Julie Gayne reported the District had filed for an Interest Rate Re-Calibration Waiver. The State Education Department decided the applications were null and void and were not acted upon. Julie indicated districts may need to file again and recommended that the District do so.

Mr. Aubin took the opportunity to review with the Board of Education the Acceptable Use Policy 5280 for Grades 3-12 and faculty/staff members. This allowed the Board of Education to have the first read of Acceptable Use Policy – Policy Number 5280. Mr. Hall indicated that Ms. Gaffney and Mr. Aubin did an excellent job. This policy is a comprehensive plan and meets all mandates for E-Rate.

Mr. Swain indicated the policy looks very thorough.

Mrs. Green inquired if Mr. Aubin was a member in the Teachers' Association. The answer was no and Mrs. Green indicated if Mr. Aubin was in the Association it could place him in a very "sticky" situation should there be a network issue.

The Board of Education took the opportunity to have the first read of the Affordable Health Care Act - Policy Number 5110, 5110A.

14-15 173            Moved by Allen, seconded by Green, to go into Executive Session to discuss student disciplinary  
Executive            action.  
Session for  
Student              Yes: Swain, Allen, Phillips, Green  
Disciplinary        Absent: Townsend  
Action                No: None  
                              The motion carried.

The meeting recessed at 6:17 p.m.

14-15 174            Moved by Green, seconded by Phillips, to come out of Executive Session.  
Come out of  
Executive            Yes: Swain, Allen, Phillips, Green  
Session              Absent: Townsend  
                              No: None  
                              The motion carried.

The meeting resumed at 6:27 p.m.

14-15 175            Moved by Phillips, seconded by Green, to adjourn.  
Adjournment  
                              Yes: Swain, Allen, Phillips, Green  
                              Absent: Townsend  
                              No: None  
                              The motion carried.

The meeting adjourned at 6:28 p.m.

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Sheri Rose, District Clerk

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Stephen Swain, Vice President